



# Chew Stoke Out of School Club

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## Collection of Children

- If a parent/carer is unavoidably delayed they must contact the club by telephone immediately.
- If the records show that a parent/carer has a pattern of being delayed, then a £5.00 penalty will be endorsed for each fifteen minutes after 6.00pm for each child.
- If a child/children has not been collected by 6:15 pm, parents/carers will be called on the numbers provided in the contact details.
- Failure to contact the parent/carer of the child/children will result in the emergency contact named on the contact details to be called and asked to collect the child/children.
- In the event of neither parties being able to be contacted by 6:30pm the local authority duty social worker.