



Chew Stoke Out of School Club

Supervision

- Play workers will be present and supervising the children in their care at all times, whether inside or outside.
- The level of supervision for CSOoSC is 1:8 for age 8 and under.
- This ratio must be kept to at all times. In the event of this being affected the play leader will alert the manager who will contact the members of staff to provide cover. All those supervising children must have an up to date DBS.
- Children are not allowed access to the kitchen without supervision.
- Any accident should be recorded in the accident book.
- All children should be signed in by a staff member and out by a parent/carer. At no time can a child leave the CSOoSC with anyone other than their parent/carer or individuals listed on the child's registration form. This is unless prior notice is given by the parent/carer, stating who will collect the child and password provided.